

ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD
MEETING

ADRA Office
4919 Jamestown Avenue, Suite 203
Baton Rouge, LA 70808
November 20, 2015
10:00 A.M.

- I. Call to Order: Roy Baas, Chairman
- II. Roll call; set quorum: Jean Hartzog, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of September 18, 2015 Minutes: Jean Hartzog, Secretary/Treasurer
- V. Treasurer's Report: Jean Hartzog, Secretary/Treasurer
 - a) September 2015
 - b) October 2015
- VI. Public Questions or Comments
- VII. New Business
 - a) Approval of Applicants to be Credentialed
 - b) LDR Debt Recovery Program
 - c) AEP Course Report Fee Alternative Request: Janice Peterson, DHH/OBH
 - d) Louisiana Council of Licensed Addiction Counselors/ADRA Partnership: Danita Muse
 - e) 50 Hour Substance Abuse Requirement for Prevention Professionals: Dr. Murielle Harrison
 - f) Felony Waiver Request: Dennis Forrest
 - g) Administrative Hearing: Arica F. Nortridge @ 1:00 pm
 - h) Administrative Hearing: Roy Mitchell @ 1:00 pm
 - i) Administrative Hearing: Colleen Leonard @ 1:00 pm
- VIII. Old Business
 - a) IC&RC Update
- IX. Executive Director's Report: LaMiesa Bonton, Executive Director

Adjourn Meeting: Next meeting date: Friday, January 22, 2016; 10:00 a.m. @ the ADRA Office, 4919 Jamestown Avenue, Suite 203, Baton Rouge, Louisiana.

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

Friday, November 20, 2015, at 10:00 a.m.

Held at:
ADRA Office
4919 Jamestown Avenue, Suite 203
Baton Rouge, LA 70808

I. Call to Order

The November 20, 2015, regular meeting of the Addictive Disorder Regulatory Authority Board was called to order to by Roy Baas, LAC, CCGC, CCS, Chairman, at approximately 10:20 a.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

II. Roll Call (Attachment 1)

Members Present:

Roy Baas, LAC, CCGC, CCS, Chairman
Paul Schoen, LAC, CCGC, Vice-Chairman
Jean Hartzog, CPP, Secretary/Treasurer
JoAn Brown, LAC
Bernadine Williams, LAC, CCS

Members Absent:

Kevin James, RAC, CCS
Shaneeeka Harrison, LAC, CCGC
Dr. Ken Roy

ADRA Staff Present:

LaMiesa Bonton, Executive Director
Lauren Lear, Assistant Director
Keisha Franklin, Administrative Assistant
Celia Cangelosi, Board Attorney

III. Public Introductions

Guests:

Janice Peterson
Dennis Forrest

IV. *Approval of September 18, 2015 Minutes (Attachment 2)*

A draft of the September 18, 2015 board meeting minutes was presented for approval. A motion was made to approve the minutes by JoAn Brown, LAC and seconded by Bernadine Williams, LAC, CCS. The motion was approved after a unanimous vote in the affirmative.

V. *Treasurer's Report (Attachment 3)*

The January and February Treasurer's Reports were presented by Lauren Lear, Assistant Director and Jean Hartzog, CPP, Secretary/Treasurer; copy attached. A motion was made by Bernadine Williams, LAC, CCS and seconded by Paul Schoen, LAC, CCGC to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

VI. *Public Questions or Comments.*

a. Guests

No comment.

VII. *New Business*

a. Approval of Applicants to be Credentialed

A motion was made by Jean Hartzog, CPP and seconded by Paul Schoen, LAC, CCGC to approve the applicants listed as credentialed. The motion was approved after a unanimous vote in the affirmative.

b. LDR Debt Recovery Program

We received a letter from the LDR Debt Recovery Program inviting us to participate in the program. This gives the state the authority to garnish wages and income tax refunds for people who owe penalties and are considered non-responsive. Lamiesa Bonton, Executive Director, has responded and expressed interest in participating. Currently, we are waiting to hear back to find out next steps.

c. AEP Course Report Fee Alternative Request: Janice Peterson, DHH/OBH

Ms. Peterson works with DHH/OBH. She met with the board to discuss OBH's continued participation as an Approved Educational Provider. Since OBH offers free continuing education, there have been issues in the past with collecting the \$1 per person filing fee for the course reports. The fee is outlined in the statute and must be paid in order to process the course for approval. Ms. Peterson was offered a few suggestions on how to collect fees for the course reports. She will present those options to Dr. Dunham and then decide if they will renew their Approved Educational Provider status.

Minutes of ADRA Board Meeting of 11/20/15

- d. Louisiana Council of Licensed Addiction Counselors/ADRA Partnership:
Danita Muse

Deferred to January Board meeting.

- e. 50 Hour Substance Abuse Requirement for Prevention Professionals: Dr.
Murelle Harrison

Dr. Harrison spoke with the ADRA staff and the confusion was resolved outside of the board meeting.

- f. Felony Waiver Request: Dennis Forrest

A request for felony waiver was presented to the board for approval; the request was denied.

- g. Administrative Hearing: Arica F. Nortridge @ 1:00 pm

Ms. Nortridge was not present and was not represented at the administrative hearing. A motion was made by Jean Hartzog, CPP and seconded by JoAn Brown, LAC to accept the findings of fact. The motions were approved after a unanimous vote in the affirmative.

A motion was made by Bernadine Williams, LAC, CCS and seconded by JoAn Brown, LAC to accept the proposed violations. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Jean Jartzog, CPP and seconded by JoAn Brown, LAC to accept the following proposed order. Based on the proposed order, the board recommends to strike through “other options” – RAC #1338 is revoked permanently and further ordered Ms. Nortridge to pay the administrative fine assessed and all costs incurred from the hearing. The motion was approved after a unanimous vote in the affirmative.

- h. Administrative Hearing: Roy Mitchell @ 1:00 pm

Mr. Roy was present and was represented at the administrative hearing. A motion was made by Bernadine Williams, LAC, CCS and seconded by Jean Hartzog, CPP to accept the findings of fact as amended – delete 4c on page 2.. The motions were approved after a unanimous vote in the affirmative.

A motion was made by Jean Hartzog, CPP and seconded by Bernadine Williams, LAC, CCS to accept the proposed conclusions of law. The motion was approved after a unanimous vote in the affirmative.

A motion was made by JoAn Brown, LAC and seconded by Bernadine Williams, LAC, CCS to accept the following proposed order. Based on the proposed order, the board recommends to suspend CAC #1083. The motion was approved after a unanimous vote in the affirmative.

i. Administrative Hearing: Colleen Leonard @ 1:00 pm

Ms. Leonard was not present and was not represented at the administrative hearing. A motion was made by Bernadine Williams and seconded by JoAn Brown, LAC to accept the findings of fact as amended to include #8 based on the letter she provided states she was practicing impaired. The motions were approved after a unanimous vote in the affirmative.

A motion was made by Bernadine Williams, LAC, CCS and seconded by JoAn Brown, LAC to accept the proposed conclusions of law. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Bernadine Williams, LAC CCS and seconded by JoAn Brown, LAC to accept the following proposed order. Based on the proposed order, the board recommends to suspend LAC #499 based on the conditions outlined in the order. The motion was approved after a unanimous vote in the affirmative.

VIII. Old Business

a) IC&RC Update

IC&RC approved the new changes to the standards. We will work the new requirements into the rule change in progress.

X. Executive Director's Report: LaMiesa Bonton, Executive Director

- CAFR report submitted
- ORM report submitted
- Reminder to the board regarding the Ethics Course due Dec 31st

Next meeting date: Sunday, January 22, 2015; 10:00 a.m. @ the ADRA Office, 4919 Jamestown Avenue, Suite 203, Baton Rouge, LA.

A motion was made Jean Hartzog, CPP and seconded by JoAn Brown, LAC to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

Jean Hartzog, CPP, Secretary/Treasurer